

University of Brawijaya

Malang, Indonesia



International Institute of
Multi-Cultural Studies

Annaka, Japan



SPONSOR LETTER
For
SONOKO MURAKAMI

UNIVERSITY OF BRAWIJAYA

And

**INTERNATIONAL INSTITUTE OF MULTI-CULTURAL STUDIES (IIMS : a
non profit organization which produces programs on international relationship.)
will sponsor Ms. Sonoko Murakami who will teach Japanese at University of Brawijaya
(UB) for two years, based on an agreement between IIMS and UB as follows:**

- 1) IIMS will be responsible for her travel expenses between Japan and Indonesia
- 2) UB will be responsible for the VISA(KITAS) process and fee.
- 3) UB will provide Ms Murakami the University housing for non-Indonesian teachers.
- 4) UB will pay Ms Murakami 5,800,000 Indonesian Rupiah per month, (twelve times per year,) for her service.
- 5) UB will cover Ms Murakami's health insurance for the duration of her stay.
- 6) If all parties (UB, IIMS and Ms Murakami) agree, it is possible to extend her stay.

Yogi Sugito
Rector,

University of Brawijaya
Malang, Indonesia

January 24, 2012

Takao Ota
President

International Institute of Multi-Cultural Studies
Annaka, Japan

University of Brawijaya

Malang, Indonesia



**International Institute of
Multi-Cultural Studies**

Annaka, Japan



**LETTER OF AGREEMENT
BETWEEN
UNIVERSITY OF BRAWIJAYA
Malang, Indonesia**

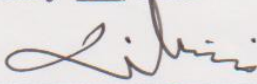
and

**INTERNATIONAL INSTITUTE OF MULTI-CULTURAL STUDIES
Annaka, Japan**

- 1) International Institute of Multi-Cultural Studies (IIMS) will send Sonoko MURAKAMI to University of Brawijaya (UB) as a contract teacher of Japanese language for two years.
- 2) UB and IIMS agree that Ms Murakami will teach 24sks per week (or total of 1200 minutes per week) as a teacher of Japanese language.
- 3) UB will pay Ms Murakami 5,800,000 Indonesian Rupiah per month, (twelve times per year,) for her service described above.
- 4) If Ms Murakami agrees, UB may assign her extra classes, for the pay of 25,650 Rupiah per 50 extra minutes of teaching. This will include "study hours" (or "benkyoukai").
- 5) UB will pay THR Ms Murakami by the standard of the year for UB lecturers.
- 6) IIMS will be responsible for her travel expenses between Japan and Indonesia.
- 7) UB will be responsible for the VISA (KITAS) process, and will reimburse all the fees involved in obtaining such.

- 8) UB will provide Ms Murakami the University housing for non-Indonesian teachers.
- 9) UB will cover Ms Murakami health-insurance for the duration of her stay.
- 10) If all parties (UB, IIMS and Ms Murakami) agree, it is possible to extend her stay.
However, the terms of contract shall be re-examined for revision before the extension.
- 11) If any revision to the above stated must be made, UB, IIMS and Ms Murakami must consult each other before making any revision and a new contract must be signed.

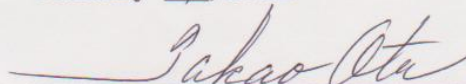
January 31, 2012



Yogi Sugito
Rector,

University of Brawijaya
Malang, Indonesia

January 24, 2012



Takao Ota
President

International Institute of Multi-Cultural Studies
Annaka, Japan

January 31, 2012



Mako Sugegaya
Vice-President

International Institute of Multi-Cultural Studies